

Decision Session - Combined Executive Member Decision Session

Tuesday, 2 December 2025

DECISIONS

Set out below is a summary of the decisions taken at the meeting of the Combined Executive Member Decision Session held on Tuesday, 2 December 2025. The wording used does not necessarily reflect the actual wording that will appear in the minutes.

Members are reminded that, should they wish to call in a decision, notice must be given to the Democratic Support group no later than 4pm on Tuesday, 9 December 2025.

If you have any queries about any matters referred to in this decision sheet please contact Democratic Services.

6. City of York Council Annual complaints performance and service improvement report April 2024 to March 2025 (10:44am)

Resolved:

- i. To note the performance details contained in the covering report and annexes.
- ii. To note the outcomes of the Local Government and Social Care Ombudsman (LGSCO) and Housing Ombudsman Service (HOS) cases and published performance data.

Reason: So that Members and residents are provided with the LGSCO and HOS reports and findings to enable them to scrutinise complaints, comments, compliments and concerns to improve service delivery and ensure transparent, robust decision-making processes.

7. Historic Windows Planning Design and Conservation Advice Note (10:49am)

Resolved: To publish the “Historic Windows. Planning, Design and Conservation Guidance Note” on the council’s web site.

Reason: To assist the public and enable efficient delivery of council services.

Resolved: To delegate to the Head of Planning and Development Services the approval of any future review of this guidance, and subsequent editing and re-publication, necessary from time to time to ensure it is kept up to date.

Reason: To ensure guidance is kept up to date with national policy and enable efficient delivery of council services.

8. Advertising/Bus Shelter Contract Update (10:37am)

Resolved:

- i. To approve the new SLA with the incumbent supplier for a period of 10 months commencing on 1 January 2026 and expiring at 23:59:59 GMT on 31 October 2026, to allow the installation plan to be completed.
- ii. To delegate authority to the Director of City Development in consultation with the Director of Governance and the Head of Procurement to negotiate and conclude the proposed SLA in accordance with the terms and conditions of the current concession contract with the incumbent supplier and the Council’s Contract Procedure Rules under Appendix 11 of the Council’s Constitution (the “Council’s CPRs”).
- iii. To delegate authority to the Director of City Development in consultation with the Director of Governance and the Head of Procurement to negotiate and conclude any further required

modifications and/or further extensions to the SLA, if deemed necessary to ensure the successful completion of the installation plan in accordance with the terms and conditions of the current concession contract with the incumbent supplier (PROVIDED THAT any modifications and/or further extensions to the SLA are subject to consultation with the Executive Member before completion).

- iv. To ask that officers provide regular progress updates, including a report to a public decision session in Summer 2026.

Reason: The concession contract with the incumbent supplier dated 15 July 1999 expired on 31 December 2024, and the previous 12-month SLA with the incumbent supplier expires on 31 December 2025. Following Executive Member approval, the current contract mechanism of an SLA will be replicated to cover the completion of the installation plan.

The proposed extension to the current SLA is in line with the original concession contract and can be varied subject to agreement with the incumbent provider.

While officers are engaging in a regular review process, presenting updates in a public forum allows full transparency.